Adobe®
Dreamweaver CS3 Training
Dreamweaver Quick Reference Card

Dreamweaver CS3 Workspace

Title bar | Menu bar | Panel group Expander arrow

Insert toolbar
Document toolbar

Document window

Status bar
Property Inspector

Panels
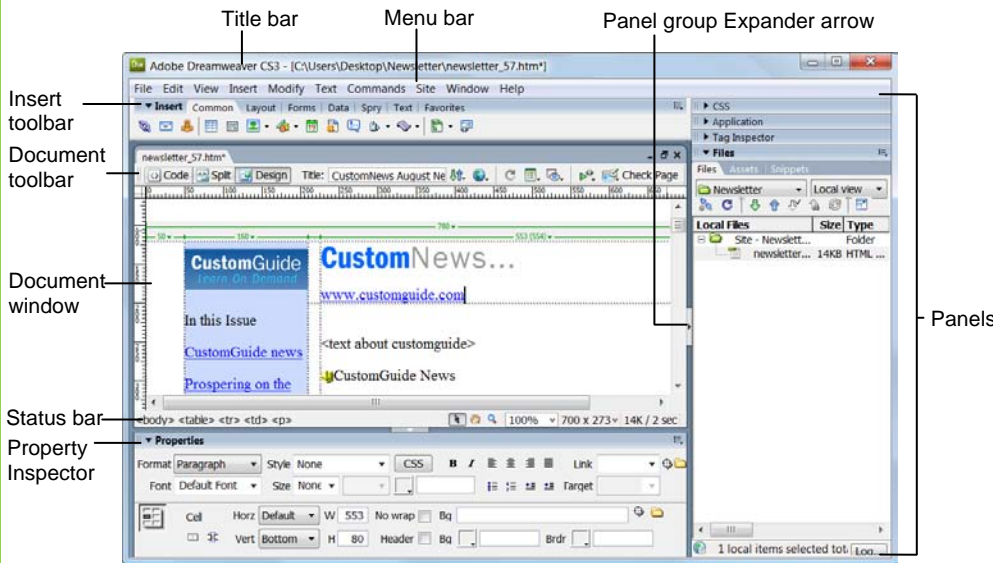
Keyboard Shortcuts

General

Insert Named Anchor	**<Ctrl>+<Alt>+<A>**
Add to Library	**<Ctrl>+<Shift>+<B>**
Duplicate	**<Ctrl> + <D>**
Edit Style Sheet	**<Ctrl>+<Shift>+<E>**
Replace	**<Ctrl> + <H>**
Show/Hide Grids	**<Ctrl> + <G>**
Show Invisibles	**<Ctrl>+<Shift>+<I>**
Insert Image	**<Ctrl> + <Alt> + <I>**
Page Properties	**<Ctrl> + <J>**
Create Link	**<Ctrl> + <L>**
Remove Link	**<Ctrl>+<Shift>+<L>**
Insert Table Row	**<Ctrl> + <M>**
Delete Table Row	**<Ctrl>+<Alt>+<M>**
Quick Tag Editor	**<Ctrl> + <T>**
View Head Content	**<Ctrl>+<Shift>+<W>**
Show/Hide Link	**<Ctrl>+<Shift>+<Y>**
Switch Views	**<Ctrl> + < ` >**

Function Key Shortcuts

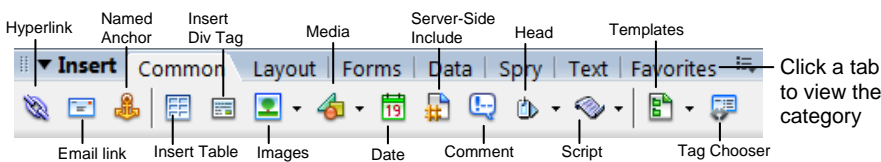|	
Reference	**<Shift> + <F1>**
Reference Panel	**<Ctrl>+<Shift>+<F1>**
Layers	**<F2>**
Frames	**<Ctrl> + <F2>**
Object Panel	**<Ctrl> + <F2>**
Behaviors Panel	**<Shift> + <F3>**
Property Inspector	**<Ctrl> + <F3>**
Hide/Show All Floating Windows	**<F4>**
Site Files	**<F5>**
Refresh Local	**<Shift> + <F5>**
Switch to Layout View	**<Ctrl> + <F6>**
Switch to Standard View	**<Ctrl>+<Shift>+<F6>**
Code Inspector	**<F10>**
History Panel	**<Shift> + <F10>**
Assets Panel	**<F11>**
CSS Styles Panel	**<Shift> + <F11>**
Preview in Primary Browser	**<F12>**
Preview in Secondary Browser	**<Ctrl> + <F12>**

Document Toolbar

Code View: View or edit the page in HTML.

Split View: View the page in HTML code and Design view (WYSIWYG) at the same time.

Design View: View or edit the page in the WYSIWYG (What You See Is What You Get) editor.

Title: Custom **Title:** Type the Web page title you want to appear in the title bar of the browser.

File Management: Access already-published files or upload files directly from the document window.

Preview: Choose from a list of browsers installed on the computer to preview the page.

Refresh: Click to update changes made to the page after working on the HTML code.

View options: In Design view, apply a grid or ruler to the page. In Code view, change how the HTML code is displayed.

Visual Aids: Choose from different aids to help you design your pages.

Validate markup: Validate current document or tag.

Check Browser Compatibility: Check the compatibility of your document with different Web browsers.

Insert Toolbar

Hyperlink | Named Anchor | Insert Div Tag | Media | Server-Side Include | Head | Templates

Email link | Insert Table | Images | Date | Comment | Script | Tag Chooser

Click a tab to view the category

Common: includes objects commonly inserted in a Web page (ex. tables, images)

Layout: insert layout tables and frames on the page

Forms: insert elements often found in a Web form (ex. text fields, option buttons, check boxes)

Data: insert Spry data objects and other dynamic items like update forms.

Spry: includes Spry objects and widgets for making Spry pages.

Text: apply formatting to text (ex. bold, italic, list item)

Favorites: allows you to group the buttons you use most often.

Property Inspector

General Commands

- Select an item to view its properties.
- **To Get Help:** Click the Help button for more information on options.
- **Format Text in HTML Code:** Click the Quick Tag Editor button to apply an HTML tag to selected text or object.
- **To Expand/Contract the Property Inspector:** Click the Expander arrow in the lower right corner to view or hide all the options in the Property Inspector.

Text Properties
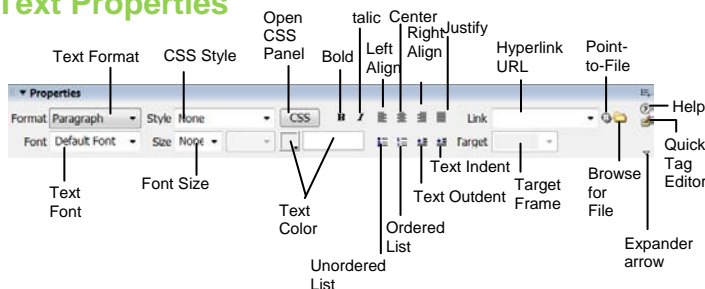
- **To Format Text:** Select the text and apply formatting from the Property Inspector.
- **To Create a Hyperlink:** Select the text and type the URL in the Link textbox; or drag the Point-to-File icon to the file in the Site panel; or click the Folder icon to browse for a file in the Web site.
- **Specify Link Target Frame:** Specify in which frame the hyperlink should appear.

Table Properties
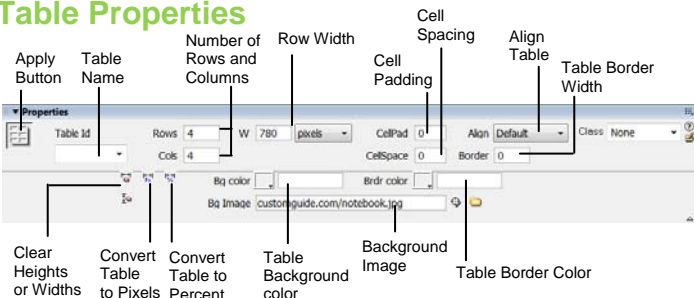
- **To View Table Properties:** Click a table border.
- **To Add or Delete Rows or Columns:** Type the number of rows or columns you want to add or delete in the Rows and Cols text boxes.
- **To Change Table Width:** Type a number in the W text box.
- **To Display the Table in Pixels or Percent:** Click the pixels or percent button arrow and select the display option.
- **To Add Cell Padding or Cell Spacing:** Enter the amount in the CellPad or CellSpace text boxes.
- **To Add a Background Color:** Click the Bg Color list arrow and select a color from the palette.
- **To Add a Border Color:** Click the Brdr Color list arrow and select a color from the palette.
- **To Add a Background Image:** Type the location in the Bg text box, or drag the Point-to-File icon to the file in the Site panel; or click the Folder icon to browse for a file.
- **To Add a Table Border:** Enter the width in the Border text box.

Image Properties
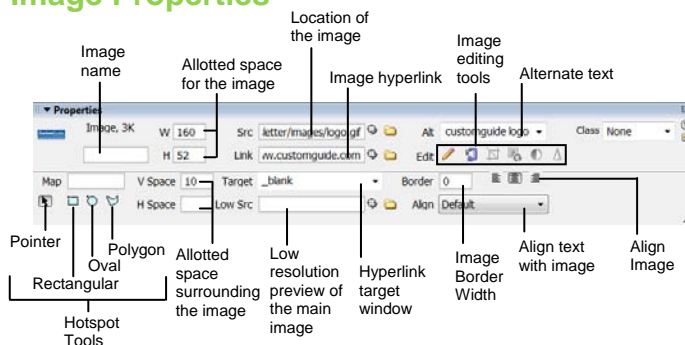
- **To Add a Hyperlink to an Image:** Select the text and type the URL in the Link textbox; or drag the Point-to-File icon to the file in the Site panel; or click the Folder icon to browse for a file in the Web site.
- **To Create an Image Map:** Select the Rectangular, Oval, or Polygon command, draw a shape and set the link location.
- **To Edit an Image:** Use the image editing buttons.
- **To Align an Image:** Click the Align button arrow and align the image relative to text nearby; or click the Left, Center or Right Align button in the Inspector.
- **To Insert an Image:** Press <Ctrl> + <Alt> + <I>, or select Insert → Image from the menu.

Panels
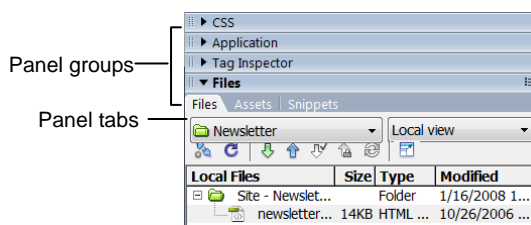
- **To View or Hide a Panel:** Select Window from the menu bar and select the panel you want to view or hide. Or, click the panel group and select the panel tab you want to view.
- **To View or Hide Panel Groups:** Click the Panel group Expander arrow between the document window and the panel groups.
- There are four panel groups available in Dreamweaver:

CSS
CSS Styles: Apply CSS styles to the current selection
AP Elements: Manage the AP (absolutely positioned) elements in your document

Application
Databases: Create and inspect database connections, insert database code
Bindings: Locate and insert dynamic content
Server Behaviors: Create, insert and edit server behaviors into the page
Components: Create, inspect, and insert components or component code

Tag Inspector
Attributes: Edit or add attributes and their values
Behaviors: Attach or modify behaviors to page elements such as tags

Files
File: Track local and remote files, and upload files on the Web
Assets: View and insert site assets such as images, HTML colors, links, Flash movies, scripts, templates, and library items
Snippets: Create, delete, edit, or insert code snippets in the document